



General Membership Meeting Minutes  
September 14, 2018

President Jane Ann Kennedy called the meeting to order at 11:45 A.M. There were 18 members, no new members and no guests in attendance. The following business was conducted:

**Secretary's Report:** Minutes from the May meeting were approved as read.

**President's Report:** Jane Ann welcomed everyone back and although she had no report to give she did ask that we keep in our thoughts those in the path of Florence; it was not that long ago that it was Fort Myers in the path of a hurricane, and we all remember the feeling.

**Treasurer's Report** Len Ahlfeld's report covered the three summer months with a balance, as of June 4, 2018, of \$44,362.87. After the usual monthly income and administrative expenses, as of September 4, 2018 the balance is \$48,164.12. No gift expenses were made. Len told the members there has been a request for funds by the library staff. The check will be written after October 1<sup>st</sup>, the start of the new fiscal year. The report was accepted pending audit.

**Library Report:** Carrie introduced our new District Manager, Maria Palacio. She manages CC, NW, PI, NF and now LK (and CV). Maria has been with LCLS for 15 years. Friends welcomed Maria to Lakes. Carrie then reported the following:

*Staffing:* Full-Time Page Sam Gallentine started on June 21<sup>st</sup>.

YA/YS Librarian Katy Higgs was promoted to Head Youth Services at Northwest. Lisa Burtz is our new YA/YS librarian. She joins us from Bonita Springs, where she was children's librarian. She started on July 30<sup>th</sup>.

The following changes took place on August 2: Jill Horrom is now in charge of all library building projects; both new construction projects in Bonita Springs and in North Fort Myers, Prigmore Bequest refresh at Lakes, AMH at East County, improvements at South County and ADA compliances at all locations. Head of Reference Karen Gravlin started as Branch Manager at the Bonita Springs branch on August 30<sup>th</sup>; a great opportunity with a new building. Interviews have been conducted for the Head of Reference position and Patrick Carlin will be the new Head of Reference, hoping to rejoin us by the end of September. His Reference Librarian position has been posted and interviews will hopefully be conducted this month.

Donna Rossi, Part-Time Page, has been recalled to NFM. Interviews have begun to fill this vacated position.

*Collection:* Inventory is on-going. This month Adult and Teen Fiction will be inventoried.

Circulation in August was 72,359. This is a YTD total of 676,401. 467 cards were issued in August (45,991).

Overdrive and Libby have a circulation of 226,169!!

*Building:* Architects have been working with Lakes staff and have made preliminary plans that include: Expanding and improving the public restrooms, creating a gazebo structure with fan that will provide shade and airflow for outside story area, and a reworking of the Teens and Friends spaces. The lovely tile floor in this meeting room is just a start to the project!

*Great American Read:* The Great American Read is still on-going. Paula Sklodowski (WGCU) will be at Lakes on Monday, September 17<sup>th</sup> to promote the Great American Read. She will be taking live votes. There will be a GAR display up all month.

**Committee Reports:**

**Nook arrangements:** Anita was absent, but it was reported that Anita has cleaned up and out the current fiction inventory. She reported a slow donation time. If you have donations, please bring them in.

**Display Case:** Lucy was absent. Although Lucy has 2018 booked with display case themes, she needs items for 2019.

**Lunch:** Marge had nothing to report.

**Membership:** Jeanette was absent, but digitally sent her report. We currently have 22 lifetime members and 192 regular members, making a total of 214 members. There were technical difficulties with the blast email announcing this meeting. If you did NOT receive an email from Jeanette, please NEATLY print your contact information on the sheet available.

**Program:** Cindy was absent, but has been busy. The slots are full for 2019!

**Publicity:** Ginny reported her job as publicity chair is made easy with the help of other Friends and social media.

**Volunteers:** Jane Ann is compiling Emergency Contact Information for Nook volunteers. These numbers will be in the white folder in the cash box drawer should an emergency arise. Anyone who does not volunteer in the Nook, but would like to include emergency contact info, please see Jane Ann.

**Website:** Mary was absent. Her report was sent electronically. There have been 13,663 views on the website since its inception in October 2014. There have been 2,383 views to date this year. The number of visitors has been relatively steady since February. FB now has 79 followers. This does not have the reach of the website, but it offers a more timely presence. Mary did send wishes to stay cool.

A question was posed asking for the website address. Jane Ann shared it and reminded members it is available in the Focus as well.

**Old Business:** Lucy was absent. No report on canvas bags was given.

**New Business:** Mark your calendars for January 19, 2019: the Big Book Sale! Also mark February 20, 2019 for the Volunteer Tea. Information on both will be forthcoming.

The meeting adjourned at 12:09 P.M.

Respectfully submitted,

  
Secretary